


**CALL AND NOTICE OF SPECIAL MEETING**

**TO THE MEMBERS OF THE BOARD  
OF COUNTY COMMISSIONERS OF THE  
COUNTY OF WASHOE, STATE OF NEVADA**

**NOTICE IS HEREBY GIVEN** by the County Clerk of the County of Washoe, State of Nevada, that a special meeting of the Board of County Commissioners has been called by the Chairman thereof and will be held in the Ranch House at Rancho San Rafael Regional Park, 1595 North Sierra Street, Reno, Nevada, at **9:30 a.m. on Monday, January 9, 2006** concerning discussion and possible action regarding the following: Washoe County Communication Policy and Protocol; the scheduling of a tour or tours of coal fired power plants, including, but not limited to, the possible creation of a working group, selection of sites to be visited and identification of possible dates for visits; future quarterly strategic planning retreats; creation, maintenance and use of a Strategic Planning Master Calendar, including possible action regarding Fiscal Year 2007/08 strategic goal process at close of the fiscal year in order to include input from Reno and Sparks; review of outcomes from previous strategic planning sessions, including, but not limited to review of Draft Goals and Strategic Indicators in relation to the adopted Strategic Priorities and review of taskforce charters, and direction to staff in regard to the identified outcomes; and the process for appointments/reappointments to various boards and commissions that the County Commission makes appointments to.

  
\_\_\_\_\_  
AMY HARVEY, County Clerk and  
Clerk of the Board of County Commissioners

**COUNTY COMMISSIONERS**

Bonnie Weber, Chairman  
Bob Larkin, Vice Chairman  
Jim Galloway  
David Humke  
Pete Sferrazza

**COUNTY MANAGER**

Katy Singlaub

**ASSISTANT  
DISTRICT ATTORNEY**

Melanie Foster

**AGENDA**

**SPECIAL MEETING**

**WASHOE COUNTY BOARD OF COMMISSIONERS**

**Ranch House at Rancho San Rafael Regional Park  
1595 North Sierra Street, Reno**

**January 9, 2006**

**9:30 a.m.**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Ranch House at Rancho San Rafael Regional Park is accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

**Public Comment** during the Commission's Special Meeting on January 9, 2006 will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. The Commission reserves the right to reduce the time or limit the total time allowed for public comment if more than 10 people request to speak during the comment period or on an agenda item. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this during the public comment item.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street); Sparks Justice Court (630 Greenbrae Drive); and, the Ranch House at Rancho San Rafael Regional Park (1595 North Sierra Street, Reno).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2<sup>nd</sup> Floor, Reno, Nevada) and on the County's website at [www.washoecounty.us](http://www.washoecounty.us).

**Unless otherwise indicated by asterisk (\*), all items on the agenda are action items upon which the Board of County Commissioners will take action.**

**9:30 a.m.**

- \*1. Salute to the flag.
- \*2. Roll call.
3. Approval of the agenda for the Board of County Commissioners' special meeting of January 9, 2006, including consideration of taking items out of sequence, deleting items and adding items which require action upon finding that an emergency exists.
- \*4. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. The Commission reserves the right to reduce the time, or limit the total time allowed for public comment if more than 10 people request to speak during the comment period or on one agenda item. Comments are to be made to the Commission as a whole.
5. Discussion and possible action regarding Washoe County Communication Policy and Protocol (requested by Commissioner Larkin and deferred from December 20, 2005 County Commission Meeting).
6. Discussion and possible action regarding the scheduling of a tour or tours of coal fired power plants, including, but not limited to, the possible creation of a working group, selection of sites to be visited and identification of possible dates for visits.
7. Discussion and possible action regarding future quarterly strategic planning retreats (scheduling and goals).
8. Discussion and possible action regarding creation, maintenance and use of a Strategic Planning Master Calendar, including possible action regarding Fiscal Year 2007/08 strategic goal process at close of the Fiscal Year in order to include input from Reno and Sparks.
9. Review of outcomes from previous strategic planning sessions, including, but not limited to review of Draft Goals and Strategic Indicators in relation to the adopted Strategic Priorities and review of taskforce charters, and direction to staff in regard to the identified outcomes.
10. Discussion and possible direction to staff concerning process for appointments/reappointments to various boards and commissions that the County Commission makes appointments to (continued from November 8 and December 13, 2005 Commission Meetings).
11. Adjournment.



# WASHOE COUNTY

"Dedicated To Excellence in Public Service"

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CM/ACM *[Signature]*

Finance \_\_\_\_\_

DA \_\_\_\_\_

Risk Mgt. \_\_\_\_\_

HR \_\_\_\_\_

Other \_\_\_\_\_

STAFF REPORT *January 9, 2006*  
BOARD MEETING DATE: November 8, 2005

DATE: October 31, 2005

TO: Board of County Commissioners

FROM: Rita Lencioni, Assistant to the County Manager  
328-2000; rlencioni@washoecounty.us

THROUGH: Katy Singlaub

SUBJECT: Discussion and possible direction to staff concerning process for appointments/reappointments to various boards and commissions that the County Commission makes appointments to

## SUMMARY

Request that the Board discuss and possibly give direction to staff concerning process for appointments/reappointments to various boards and commissions that the County Commission makes appointments to.

County Priority/Goal supported by this item: Encourage citizen participation.

## BACKGROUND

Clearer direction from the Board of County Commissioners needs to be given to staff for filling vacancies on the various boards/commissions the County Commission makes appointments to. In the past, a sub-committee (usually consisting of two Commissioners) has been formed to interview applicants and make a recommendation to the Board as a whole in a Commission Meeting. In rare circumstances, applicants have appeared before the Board at a Commission Meeting, been interviewed publicly and then the Board has made the appointment.

Direction needs to be given as to what circumstances would warrant a sub-committee being formed versus interviewing in public session. If the Board desires a sub-committee be formed, an item would need to be placed on an agenda in order for the Board to designate the forming of the sub-committee and designating the Commissioners that would serve on it. Sub-committee meetings would be posted in compliance with the Open Meeting Law.

Direction is also requested from the Board with regard to reappointments to boards/commissions. If an individual has only served one full term, are they eligible to be considered for reappointment without advertising for additional applicants and if so, can an agenda item be prepared recommending them for reappointment?

*Special Meeting 1/09/06*

AGENDA ITEM # 10

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Discussion and possible direction to staff concerning process for appointments/reappointments to various boards and commissioners that the County Commission makes appointments to.